



**Open Report on behalf of Andrew Crookham,
Deputy Chief Executive & Executive Director - Resources**

Report to:	Overview and Scrutiny Management Board
Date:	25 January 2024
Subject:	Approval to Award a Contract for the Managed Service of the Council's Multi-function Devices (MFDs).

Summary:

This report invites the Overview and Scrutiny Management Board to consider and support a report on Approval to Award a Contract for the Managed Service of the Council's Multi-function Devices (MFDs). The Council's contract for the provision of multi-functional devices (MFDs) expires on 31st March 2024 with no further provisions for extension. This report sets out a proposed course of action including the approval to award a new contract and the delegation of the necessary decisions following a procurement exercise.

The report is due to be considered by the Leader of the Council for a decision between 29 January 2024 and 2 February 2024. The views of the Board will be reported to the Leader of the Council, Executive Councillor for Resources, Communications and Commissioning as part of his consideration of this item.

Actions Required:

The Overview and Scrutiny Management Board is invited to:-

- 1) consider the attached report and to determine whether the Board supports the recommendation(s) to the Leader of the Council as set out in the report.
- 2) agree any additional comments to be passed on to the Leader of the Council in relation to this item.

1. Background

The Leader of the Council, Executive Councillor for Resources, Communications and Commissioning is due to consider a report that sets out a proposed course of action including the approval to award a new contract and the delegation of the necessary decisions following a procurement exercise.

Decision making on this matter will be considered by the Leader of the Council prior to a decision being taken between 29 January 2024 and 2 February 2024.

The full report to the Leader of the Council is attached at Appendix A to this report.

2. Conclusion

Following consideration of the attached report, the Board is requested to consider whether it supports the recommendation(s) in the report and whether it wishes to make any additional comments to inform the decision-making process. The Board's views will be reported to the Leader of the Council.

3. Consultation

The Board is being consulted on the proposed decision of the Leader of the Council, Executive Councillor for Resources, Communications and Commissioning which will be taken between 29 January 2024 and 2 February 2024.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Report to the Leader of the Council, Leader of the Council, Executive Councillor for Resources, Communications and Commissioning between 29 January 2024 and 2 February 2024 - To consider and approve a report on the Approval to Award a Contract for the Managed Service of the Council's Multi-function Devices.

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Leanne Fotherby, Commercial and Procurement Manager, who can be contacted on leanne.fotherby@lincolnshire.gov.uk.